

Appendix D: Committee Process

Committee Process Guide - Committee Members + Public

Welcome to the committee! This is where all the changes to bills happen. The job of the committee is to figure out what need to change, what the people think, and if a bill has any unintended consequences

What to do:

- Read the bill fully, and work through the following questions:*

Are there any words or concepts in this bill that need to be defined?

For example, does a “student” mean just an Oregon K12 student enrolled in a public school, or is it anyone taking a class at any age? Is a “farm” a farm if it only produces 1 ear of corn a year?

If I interpreted this bill in the worst way possible, what would happen?

For example, if all cars are required to be electric by 2040, does that include ambulances and firetrucks? If so, would they be prohibited from being on the road in 2040?

What questions do I need answered to make a decision about this bill?

Who, what, where, when, how, why

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Committee Process Guide - Sharing Testimony

Sharing your Testimony - How To

Before the Committee Meeting

- Register to Testify - add your name to the list to register that you wish to speak.
- The Chair will open the hearing, and the bill's sponsor has an opportunity to speak first.

During the Committee Meeting

- When called to testify, move to the front of the room opposite the committee.
- Start by introducing yourself to the chair and committee members, for example “Chair Jones, members of the committee, my name is _____ I am from (place) and am here in support/opposition to (bill number).”
- Be concise, clear, and avoid simply restating others points.
- Follow the chair's instructions, including time limits.
- If you are asked questions you don't know the answers to, let the committee know you can follow up with more information later.
- Follow the rules of decorum, be polite and appropriate.

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Committee Signup Sheet

Name	Support or Oppose?	City or Organization